



1. Delivery and Pickup Information:

• Delivery Services: We offer delivery services to your event location. Delivery fees are calculated based on distance and the complexity of setup. Our team will coordinate with you to ensure timely arrival and proper placement of each piece.

• Pickup Services: After your event, our team will return at the scheduled time to retrieve the rented items. It's important that all items are gathered and ready for pickup to avoid additional fees.

• Client Responsibilities: Clients are responsible for ensuring the venue is accessible at the agreed-upon times. Any delays or additional handling may incur extra charges.

## 2. Damage and Liability

• Inspection: All items are inspected before delivery to ensure they are in excellent condition. We encourage clients to review the items upon arrival and report any concerns immediately.

• Client Responsibility: Clients are liable for any damage or loss of items during the rental period. This includes damages resulting from misuse, accidents, or negligence.

• Normal Wear and Tear: We understand that minor wear may occur. However, significant damages, such as stains, tears, or structural damage, will result in repair or replacement fees.

## 3. Extended Rental Periods

- Standard Rental Duration: Our standard rental period covers 48 hours, typically sufficient for most events.
- Extensions: If you require items for a longer period, such as for extended events or home staging, please inform us during
- the booking process. Extended rentals are subject to availability and additional fees.

• Late Returns: Items not returned or ready for pickup at the agreed-upon time will incur additional charges. It's crucial to adhere to the schedule to avoid disruptions.

## 4. Special Considerations for Holidays and Family Gatherings

• Peak Seasons: During holidays and peak event seasons, we experience high demand. We recommend booking well in advance to secure your desired items and dates.

• Customized Packages: For family gatherings and holiday events, we offer tailored packages that include thematic décor and furnishings to enhance your celebration.

• Flexible Scheduling: We understand that holiday events may have unique timing needs. Our team will work with you to accommodate delivery and pickup times that align with your event schedule.

## 5. Terms and Conditions

• Payment Terms: A 50% non-refundable deposit is required to confirm your reservation. The remaining balance is due prior to the event.

• Cancellation Policy: Cancellations made 1 week before the event will forfeit the deposit. Cancellations after this period may require full payment.

• Insurance: We recommend clients obtain event insurance to cover potential damages or losses.

• Clients agree to indemnify and hold Everwood Studios harmless from any claims arising from the use of rented items during the event.